

RAND MODEL AERONAUTIC CLUB

AD CAELUM VINCENDUM
(The sky must be conquered)

CONSTITUTION

To be effective from February 2022 and to supersede the
Constitution adopted in February of 2018

1. Name:

The name of the Club will be the RAND MODEL AERONAUTIC CLUB R.M.A.C.).

2. Address:

The physical address will be that which appears on the lease with the city of Johannesburg. All other correspondence is to be emailed to the presiding Secretary and/or Treasurer.

3. Objective:

The objective of the Club will be to advance and encourage all branches of model aeronautics.

4. Membership:

Membership to be open to all ages, races and genders:

4.1 Seniors (adult members): anyone earning an income by working full time (even if still living with parents).

4.2 Juniors: anyone not yet working (i.e. students or learners).

4.3 Pensioners: anyone who has retired fully and no longer earning an income.

4.4 Application for membership will be made by the correct completion of the membership form, supplying a name or names of other modelers who propose the membership (referral), and the Standing Rules on the membership form must be acknowledged, signed and dated. The completed membership form will be handed to or emailed to the Secretary and/or Treasurer, or handed to another committee member who must hand it to the Treasurer/Secretary.

4.5 Applicants under the age of 18 years must obtain their parents or guardians' consenting signature.

4.6 Admission, or re-admission, will be at the discretion of the Committee.

4.7 Subscriptions will be for a maximum of one year, and new members must also pay the prescribed joining fee. Students or learners are exempt from paying a joining fee.

4.8 Subscription rates will be decided by the Committee at the end of the previous financial year (and are subject to subsection 4.7), whereby all existing members will receive invoices (via email) from the Treasurer. Subscriptions are payable to the Treasurer/Secretary annually at the end of December each year (due on the 1st of January annually) via Electronic Funds Transfer (EFT) directly into the Clubs' bank account (with the members' name and membership number as reference and proof of payment emailed to the Treasurer and Secretary). No monies to be mailed to the postal address. All members must be supplied with a receipt for any subscriptions paid in cash (if necessary). Landing Fees to be paid to a committee member present, and must acknowledge receipt thereof in the visitor's book, and information required in the visitor's book must be completed by the visitor.

4.9 Pro rata rates are payable should new members join later in the year, and determined only by the Treasurer/Secretary.

- 4.10 A joining fee is payable to the Treasurer/Secretary at the time of joining the Club, by all new senior or pensioner members. This clause may be ignored in the case of junior members. The joining fee/rate will be determined by the committee at the same time each year end when subscriptions are discussed.
 - 4.11 Members who have not paid their subscriptions by the Annual General Meeting (AGM) may not attend the Annual General Meeting, and may not be allowed to vote via proxy either, unless they have made an acceptable arrangement with the presiding Treasurer to pay their annual subscription off, with the first payment reflecting on the bank statement (or proof of payment) before the AGM.
 - 4.12 All other paid up members who have paid their subscriptions by the Annual General Meeting, but are unable to attend the Annual General Meeting, may vote for the new committee via proxy. ALL proxies MUST be emailed to the Secretary before the Annual General Meeting, state who the member is voting for, and for which portfolio. ALL proxies must be signed and dated, or will be deemed null and void.
 - 4.13 Membership of the Club automatically binds the member to the Constitution, the Club's Standing Rules, as well as the South African Model Aircraft Association (SAMAA) or Radio Control Aviation South Africa (RCASA) rules, as pertains to the membership to these organizations by the individual member, with which he/she must be fully acquainted. Membership to SAMAA or RCASA is compulsory for all members.
5. Administration:
- 5.1 This will be the Executive Committee, which will consist of the following: Chairman, Vice-Chairman, Secretary and Treasurer. The balance of the Committee will be made up of the following: Large Scale and Scale Representative (may be combined into one portfolio), Rotary Aircraft Representative, Old Timers or Vintage Representative, P.R.O. Representative, Special Events' Representative, Groundsman Representative, and a Safety Officer Representative, as elected by paid up members at the Annual General Meeting.
 - 5.2 The Chairman, who will preside at all Meetings, at which he is present; enforce observance of the Constitution; sign Minutes of all Meetings after confirmation by the Committee; certify all withdrawals of money in conjunction with the Treasurer if need be; sign and date all bank statements supplied at each Committee Meeting by the Treasurer, as well as those supplied by the Treasurer at the Annual General Meeting; generally, exercise supervision over the affairs of the Club; and perform such other duties as by usage and custom pertaining to the office; and draw up in conjunction with the Secretary the Agenda for every Meeting.
 - 5.3 The Vice Chairman, who will preside at all Meetings at which the Chairman is not present; in general, assist the Chairman in the execution of his duties as the Chairman may delegate.

- 5.4 The Secretary, who will attend all Meetings and record Minutes of the proceedings; keep a register of members' names and addresses, contact numbers and email addresses; keep a register of attendances at

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all Annual and Committee Meetings; conduct all correspondence of the Club; issue notices of Annual General Meetings and Committee Meetings; and have all Minutes signed by the Chairman after confirmation. He/she will draw up the agenda for all Meetings in conjunction with the Chairman, which will be notified to all members, as well as the Minutes of Annual General Meetings, and all Committee Meetings.

- 5.5 The Treasurer, who shall collect subscriptions and issue receipts when necessary; conduct the financial business of the Club and keep records of all such transactions; prepare and issue monthly and annual balance sheets; as well as Statements of Income and Expenditure of the Club; be a ward of all Club property, and keep a record of all such property.
- 5.6 The Large Scale/Scale Representative, whose duties will pertain to Large Scale and Scale Competitions; the recording of details of all monthly and/or annual contests; and report back to the Committee during monthly Committee Meetings.
- 5.7 The Rotary Aircraft Representative, whose duties will pertain to Rotary Aircraft Competitions; the recording of details of all monthly and/or annual contests; and report back to the Committee during monthly Committee Meetings.
- 5.8 The Old Timers (Vintage) Representative, whose duties will pertain to Old Timer/Vintage Competitions; the recording of details of all monthly and/or annual contests; and report back to the Committee during monthly Committee Meetings.
- 5.9 The Special Events' Representative, whose duties will pertain to the organization of away events, as well as specific Club events; and report back to the Committee during monthly Committee Meetings.
- 5.10 The Public Relations Officer (P.R.O.) Representative, whose duties will pertain to managing the Public Relations of the Club; including the management of the Club's website, advertising needed at the Club, as well as on Facebook and the Club's website.
- 5.11 The Groundsman Representative, whose duties will pertain to the maintaining and upkeep of the Club's facilities and grounds; and the co-ordination of the caretaker's workload in conjunction with the Committee's decisions.
- 5.12 The Safety Officer Representative, whose duties will pertain to maintaining the safety aspect of the Club, the Club's Members, and spectators; and assist in ensuring the Club's Standing Rules are adhered to.
- 5.13 The outgoing Chairman will be automatically proposed and seconded for re-election to the Committee. His election will be subject to his acceptance of the proposal and to the majority vote of the members.

5.14 All Members are eligible for nomination as office bearers, except those who are in arrears with their subscriptions.

5.15 No member may be nominated without his/her personal consent.

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5.16 Any Office Bearer/Committee Member, or member, acting on behalf of the Club, but without the authority of the Committee, will do so at his/her own risk, and the Club will not be held responsible for his/her actions. His/her continued membership will be at the discretion of the Committee, and he/she will be held responsible for any losses to the Club (also refer to R.M.A.C. Standing Rules).

5.17 The full Committee, or any part thereof, may be requested to resign from office, and their resignation will be automatic, at the request of a 60% majority of the members present at any Annual General Meeting, or by the Committee at a Special Committee Meeting. The vacancy so caused will be filled at the next Annual General Meeting.

5.18 A majority vote will at all times bind the minority, provided it is not unconstitutional.

6. Meetings:

6.1 The Annual General Meeting will be held each year in February.

6.2 An Extraordinary General Meeting may be called by the Committee or may be requested of the Committee on the simultaneous written request of at least 5 members.

6.3 A Quorum for a Meeting of the Committee will consist of at least two of the Executive Committee (see 5.1), plus two other Committee Members (office bearers) who may occupy one of the above-mentioned posts. Should there be no Quorum present, the Secretary will call another meeting, not less than a week ahead, at which those present will then constitute a Quorum.

6.4 Committee Meetings will be held at least once a month, with the exception of December, unless otherwise specified or required.

6.5 Members will be advised of all relevant Meetings via electronic mail (email). If through accident or oversight any member does not receive such notice, the proceedings of such Meetings will not be invalidated.

6.6 Other relevant information will be distributed to all members via email, WhatsApp groups or Facebook.

6.7 Minutes of all Monthly Meetings or Annual General Meetings will be sent to the Committee or Members respectively before the next such Meeting, and taken as read before the next relevant Meeting, and subsequently authenticated, signed and dated. All Minutes will be deemed a true record after confirmation and signature of the Chairman.

7. Finance:

7.1 All books, statements and accounts will be presented at the Annual General Meeting.

7.2 Funds will be applied to the payment of expenses, the development of the Club, and such other purposes as may be decided upon by the Executive Committee.

7.3 Payments will require the approval of the Executive Committee, and will be made via EFT.

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7.4 Funds received by the Treasurer or Secretary, on behalf of the Club, will be deposited within fourteen days of receipt, into the existing bank account.

8. Resignation/s:

8.1 Resignation from the Club and/or Committee must be made in writing, for the attention of the Chairman, and emailed to the Secretary. This will be passed by the Committee, accepted subject to all outstanding subscriptions paid in full, and any Club property returned.

8.2 A Committee Member will be considered as resigned from the Committee should he/she absent himself/herself from three consecutive Committee Meetings, without good reason.

8.3 Bad behaviour, failure to adhere to current "Standing Rules", or unsportsmanlike demeanour which is likely to prejudice the name of the Club, may render the offender liable to expulsion from the Club by the Committee.

8.4 Disciplinary Procedures – all members are subject to disciplinary action, if needed, as can be seen in (and referred to) the Club's Standing Rules.

8.5 Membership may be held over, upon a written request, provided all Subscriptions are paid up to date, for a maximum of 2 years, by which the Member has to inform the Club of his/her decision. Failing to either cancel his/her Membership (in writing – see 8.1), or informing the Committee that he/she would like to rejoin (at the end of the allotted 2 year "leave of absence" period) become part of the Rand Model Aeronautic Club again, the Member will forfeit his/her Membership. The joining fee will be payable again should the same person want to rejoin the Club as Member.

8.6 Any Member has the right of appeal, at all times, in writing, or at an Annual General Meeting, and/or Committee Meeting.

9. Contests:

9.1 All organized contests, and contestants, **must abide by the ARO rules arranging the event: the South African Model Aircraft Association (SAMAA) rules in the case of a SAMAA event or RCASA rules in the case of a RCASA event**, as well as the Club's Standing Rules.

10. Instruction:

10.1 The Committee will attempt to provide instruction for all members.

11. Dissolution of the Club:

11.1 The Club may be wound up upon resolution, by an Extraordinary General Meeting, on the majority of 90% of the total Club Membership. Votes (signed and dated) via email to the Secretary may be accepted.

11.2 The Club assets will be liquidated in whatever manner that Meeting thinks fit.

12. Amendments to the Constitution:

All proposed amendments to the Constitution are to be submitted, in writing, to the Committee at least 14 (fourteen) days before the Annual General Meeting (AGM), and will be accepted by a majority of 60% of the members present at such Meeting.